

**WASHINGTON PILOTS
ASSOCIATION**

BELLINGHAM CHAPTER

BYLAWS



Amended December 16, 1993

By-Laws
for
Bellingham Chapter
Washington Pilots Association

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ARTICLE I

Name

Section 1. The name of this organization shall be the
"~~Bellingham Chapter, Washington Pilots Association,~~
Inc."

"NORTH SOUND"

ARTICLE II

Purpose

~~Bellingham Chapter~~
NORTH SOUND

- Section 1. The "~~Bellingham Chapter, Washington Pilots Association, Inc.~~" is incorporated under the laws of the State of Washington for the purpose of promoting General Aviation through the application of the principles and objectives of the Washington Pilots Association.
- a. To promote the progress and development of aviation in the State of Washington.
 - b. To unite with other Chapters in the State of Washington to form a closer relationship in order to make possible united action in the promotion of matters pertaining to common interest.
 - c. To develop and present informed views and opinions to the State WPA and to the State and Federal government, and such others as may be deemed advisable.
 - d. To encourage and promote flying safety.
 - e. To protect the interests and property of general aviation.
 - f. To encourage the construction, improvement, and property maintenance of aviation facilities.
 - g. To advance aviation through the support of education programs.
 - h. To encourage participation in aerial search and rescue.

ARTICLE III

Membership

Section 1. Categories: There shall be three categories of membership in the Chapter:

- a. Regular: Open to all individuals who have expressed sincere dedication and demonstrated an active involvement in furtherance of the Chapter's stated purpose.
- b. Associate: Spouses or Regular dues-paying members and shall enjoy all member privileges in Chapter affairs, except may not be elected to the offices of President or Vice-President.
- c. Honorary: May be conferred from time to time by the Board of Directors on such persons as have rendered outstanding service in supporting the purpose of the Chapter.

Section 2. Applications: All applications for membership shall be made in writing to the Secretary and be accompanied by appropriate dues.

Section 3. Dues: The dues are a combination of State and Chapter levies and may be adjusted as necessary, after due process. Dues for members shall be payable on the first day of the anniversary month of membership in the Chapter.

Section 4. Delinquency: When a member remains in arrears for dues or assessments for a period of three months after the first day of the month in which payable, and notice shall have been given, that individual shall forfeit all privileges of membership and their name dropped from the rolls. That individual may be reinstated only by paying arrears at time of suspension, plus the current years annual dues in advance.

Section 5. Membership Cards: Each Regular dues-paying member shall be issued a Washington Pilots Association membership card annually upon receipt of dues payment.

Section 6. Resignation: A member may resign from the Chapter at any time upon written notice to the Secretary.

Section 7. Suspension/Expulsion: The Board of Directors shall have the power to suspend or expel any member for conduct, which in its opinion, adversely affects the purpose for which the Chapter was established. Any member so suspended or expelled shall have the right to request a hearing before the membership at a regular or special meeting called for this purpose. The decision of the majority of the membership

present shall be final and conclusive as to the Board's action.

ARTICLE IV Meetings

- Section 1. Regular: There shall be a minimum of eight regular general meetings annually of the Chapter membership. They shall normally be held monthly at a predetermined date. Due notice of each meeting shall be sent to each member by the Secretary at least five days prior.
- a. Funds shall be available to pay for guest speaker's dinner and or expenses not to exceed an amount decided upon by the Board at the suggestions of the President.
- Section 2. Special: Special meetings may be called at anytime by request of at least three members of the Board of Directors or at least fifteen Regular members in writing. Due notice of such meetings shall be sent to each member by the Secretary at least five days prior.
- Section 3. Vote by Proxy: Members shall be entitled to vote by written proxy.
- Section 4. Quorum: No less than 15% of members entitled to vote shall constitute a quorum for normal conduct of Chapter business, provided however, that in no case shall less than five members constitute a quorum for regular or special Chapter meetings.

ARTICLE V Board of Directors

- Section 1. The corporate powers for this Chapter shall be exercised, business conducted, and property controlled by the Board of Directors.
- Section 2. The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, three Directors and immediate past President of the Chapter. Vacancies in the Board to be filled by a majority vote of the remaining Directors and each Director so appointed shall hold office for the unexpired portion of the term.
- Section 3. The Board of Directors shall hold a minimum of one meeting a year or as required. Special meetings may

be called by the President or upon request of not less than two members of the Board. The meetings of the Board of Directors shall be open to the members of the Chapter.

Section 4. At all meetings of the Board of Directors the majority of the authorized number of Directors shall constitute a quorum for the purpose of transaction of Chapter business.

Section 5. The Board of Directors shall not have the power to amend these or any other by-laws pertaining to:

- a. Number of function of the Board.
- b. Establishment of categories or rights of membership.

Section 6. Any member of the Board who shall be absent from more than two consecutive meetings of the Board without presenting a reason acceptable to the Board, shall be deemed to have resigned, and that office shall be declared vacant.

ARTICLE VI Officers

Section 1. The officers of the Chapter shall be a President, a Vice President, a Secretary, a Treasurer or Secretary-Treasurer, and three Directors.

Section 2. The offices of President, Vice President and Directors (as in order) shall be elected from and by the general membership at each annual membership meeting.

a. The President shall be elected for a term of one year.

- (1) The President shall have a pilots certificate.
- (2) The President shall not hold the same office for more than three consecutive terms.

b. The Vice-President shall be elected for a term of one year.

- (1) The Vice-President shall have a pilots certificate.
- (2) The Vice-President shall not hold the same office for more than three consecutive terms.

Section 3. The duties of all the officers shall be such as are implied by the respective titles and which usually pertain to the respective offices, together with such other duties as are specified in these by-laws or may, from time to time, be delegated to them by the Board of Directors.

Section 4. The President shall:

- a. Be the Chief Executive Officer of the Chapter.
- b. Be Chairman of the Board of Directors and be an ex-officio member of all committees, except that of the Nominating Committee.
- c. Appoint a Secretary and Treasurer, or Secretary-Treasurer.
- d. Appoint committees not otherwise provided for and fill committee and pro-tem vacancies.
- e. Submit a report of the Chapters operations for the fiscal year to the State Washington Pilots Association at the end of each year.
- f. Be the registered agent for the corporation.

Section 5. The Vice President shall:

- a. Exercise all powers and perform all duties of the President in the absence or disability of that officer.
- b. Oversee and coordinate the activities of all major committees.

Section 6. The Secretary shall:

- a. Keep full records of all proceedings of the Chapter.
- b. Handle all the correspondence of the Chapter.
- c. Be custodian of all Chapter documents and records.
- d. Attend to the giving and serving of all notices of the Chapter.
- e. Maintain an up-to-date membership roster.

Section 7. The Treasurer shall:

- a. Be responsible for the receipt and disbursement of all Chapter funds subject to the will of the Board of Directors.
- b. Maintain financial records according to the guidelines established by the Board.
- c. Have custody of funds belonging to the Chapter and submit monthly reports of their status.
- d. Remit to the State Washington Pilots Association Secretary or Treasurer, within thirty days after receipt, appropriate dues together with the name, address, and status of each member paying dues.

Section 8. The Board of Directors shall:

- a. Be responsible for the good of the Chapter.
- b. See that the objectives of the Association are carried out.
- c. May suggest actions to be voted upon by the general membership.
- d. Shall aid the state Board in its management function.

Section 9. Vacancies: In the event of vacancy in the office of the President, the Vice President shall succeed to that office. In the event of vacancy in other elected offices, the President shall activate the Election Committee to nominate appropriate candidates to fill out the unexpired term. Election shall occur at the next regular meeting.

Section 10. Expulsions: Any officer may be relieved of his office for good and sufficient cause, after due hearing, by a two-thirds affirmative vote of a quorum of the Chapter membership.

ARTICLE VII Committees

Section 1. There may be Program, Publicity, Membership, and Election Committees. Each shall be chaired by an appointee of the President and staffed by appointees of the Committee Chair.

Section 2. The Program Committee shall:

- a. Plan and coordinate programs for the regular membership meetings.
- b. Plan and coordinate other Chapter activities and events.

Section 3. The Publicity Committee shall:

- a. Prepare and cause to be distributed all promotional materials associated with Chapter activities and events.
- b. Coordinate all publicity material with the Board prior to release.
- c. Prepare, publish, and distribute a monthly newsletter to all members.

Section 4. The Membership Committee shall:

- a. Aggressively seek prospective new members and inform them concerning the purpose and activities of the Chapter and requirements for membership.
- b. Acquaint new members with the procedures and operations of the Chapter.

Section 5. The Election Committee, comprised of the immediate past President as Chairman and at least two additional members appointed at least two months prior to the election shall:

- a. Nominate eligible members for the Chapter Officer positions.
- b. Accept additional nominations for officer positions from the membership during the nomination meeting.
- c. Prepare and distribute mail ballots and voting instructions to all qualified members of record.
- d. Tabulate ballots and submit election results to the Secretary.

ARTICLE VIII
Elections

- Section 1. Officer positions of the Chapter shall be filled through election by secret ballot during the last month of the calendar year based on nominations for the respective offices.
- Section 2. Each officer so elected shall serve as a member of the Board of Directors and hold such office for one year and until their successors are elected.
- Section 3. No member may serve more than three consecutive terms in the same office. Twelve months or more in office shall be considered a term in determining eligibility for re-election.

ARTICLE IX
General

- Section 1. The fiscal year of the organization shall begin on the first day of January each year and shall end on the 31st day of December next following.
- Section 2. There shall be an annual audit of the books and accounts of the organization by an auditing committee appointed by the Board of Directors.
- Section 3. General guidance for the parliamentary procedure of all meetings of the membership and of the Board of Directors shall be as set forth in Robert's Rules of Order. Normal order of business shall include:
- a. Reading and approval of minutes of previous meeting.
 - b. Reports of Officers.
 - c. Reports of Committees.
 - d. Unfinished business.
 - e. New business.
 - f. Balloting (if pertinent).
 - g. Program.
- Section 4. A written secret ballot can be called for on any subject before the membership, upon a motion duly made and seconded to that effect and carried by a two-thirds majority present.

- Section 5. Whenever any notice is required to be given under any provision of law, the Articles of Incorporation or these by-laws, a waiver thereof, in writing, signed by the person or persons entitled to such notice, shall be equivalent thereto. Presence at any meeting shall be deemed equivalent to waiver of notice of such meeting.
- Section 6. With the adoption of these by-laws, all former by-laws are cancelled.

ARTICLE X Amendments

- Section 1. By-law review.
Not less than once every two (2) years, the President shall appoint a By-law Review Committee to study these By-laws and recommend any amendments and/or changes to the general membership.
- Section 2. These By-laws may be amended or replaced, subject to the approval of the State Washington Pilots Association Board of Directors, by a two-thirds affirmative vote of the participating members responding to a mail ballot with at least thirty (30) days written notice being given as to intention of change at such meeting.
- Section 3. The categories of membership and the voting rights of members may be changed only by amendment to these By-laws duly adopted by the members of the Chapter in accordance with the provisions hereof.

ARTICLE XI Dissolution

- Section 1. In the event the Chapter elects to cease operations, for any reason, the Chapter will turn over all equipment, property, and funds to the State Washington Pilots Association. The State organization of the Washington Pilots Association will hold such equipment, property, and funds in trust for a period of 2 years, or until the Chapter shall be reorganized and resume operating. The Chapter may at the time of turnover, designate the disposition of their property, equipment, and funds in the event the Chapter is not reorganized within the 2 year period.

ARTICLE XII
Administration and Management

Section 1. Oath of Office. Before entering upon the duties of their office, the newly elected directors and officers shall subscribe on oath in the following form:

Installing Officer: "Do you _____ affirm that you will faithfully and truly perform your duties as _____ of the Washington Pilots Association, and do all the things and such things only as you shall truly believe to be of benefit to the Washington Pilots Association during your term of office?"

Reply: "I so swear."

Installing Officer: "I now declare that you are installed as _____ of the Washington Pilots Association."

WASHINGTON PILOTS ASSOCIATION AWARDS

Criteria for Awards:

Please read the award rules carefully. Each award is voted on separately. Some are not annual awards and may not be awarded in any given year. Nominations for awards will not be accepted from the floor.

- (A) Nominations not meeting criteria will be returned to the nominating Chapter.
- (B) Nominations listing accomplishments may cover only the current year.
- (C) Nominations must be the product of a majority vote of a quorum of members of the nominating chapter.
- (D) Each nominee must be notified by his Chapter of said nomination and must agree to accept the award if he is selected, prior to the letter of nomination being submitted to the State Secretary.
- (E) Letters of nomination must be in the hands of the State Secretary prior to the last regular Board of Directors meeting before the annual general meeting.
- (F) Awards are individual and will not be awarded jointly.

Award Rules:

Pilot of the Year:

Shall be awarded to that licensed pilot judged to have contributed to the advancement of general aviation throughout the past year. A pilot's license and the evidence of strong support for aviation are the criteria.

Dick Corey Award:

Shall be regarded as the Washington Pilots Association top award. Not to be regarded as an annual award, but to be presented when special recognition is deserved. The criteria for this award shall be membership in the Washington Pilots Association; a distinguished record of accomplishment in General Aviation and in community service; activity in the promotion of safety, proficiency, and upgrading; activity in promoting a good relationship with other aviation associations and clubs and with the non-flying public.

Bernie Lyman Award:

Shall be an annual award given at the annual general meeting to the WPA member who has worked beyond the normal call of duty to improve his Chapter, increase its size, and strengthen its purpose. The perpetual trophy to be kept by the recipient for one year, with a memento plaque retained by the recipient.

Harold Wilson Memorial:

Not an annual award, the master plaque is retained by the Washington Pilots Association, with a memento plaque to the recipient, and shall be awarded to a suitable nominee who has been active in contributing to public enlightenment about general aviation. A pilot's license or membership in the Washington Pilots Association are not necessary to merit this award.

Bent Prop Award:

Shall be an award given in good humor in response to a nomination giving the circumstances surrounding the accident or incident. Criteria is that the aircraft must have been under power with a pilot in command.

Gimmick Award:

Shall be awarded to the Chapter whose attendance at the annual general meeting shall be judged by the officers to have been the most attention-getting, best organized, and most effective.

Attendance Award:

Awarded to the Chapter with the highest percentage of members attending the annual general meeting, based on paid registration.

Washington State Department of Transportation
Aeronautics Division Award

Gerber Memorial Award:

This award is not annual and has been established by the Washington State Department of Transportation, Aeronautics Division. All nominations should be forwarded to the Aeronautics Division, who shall be the sole judge for selection, and who will present the award at the annual general meeting.

Criteria:

To be presented to the individual or the Chapter of the Washington Pilots Association who is judged to have contributed most to:

- (A) Promoting good will in the aviation community;
- (B) Continuing to devote and donate time and knowledge for the betterment of aviation;
- (C) Educating and providing for continuing future advancement in aviation for the welfare of those we leave behind;
- (D) Being innovative and seeking to encourage others to make a commitment to aviation;
- (E) Transferring energy and motivation to encourage others to accomplish and to succeed;
- (F) Providing a creative foundation on which General Aviation can continue to expand and grow.

Letters should be sent to:

State Department of Transportation
Aeronautics Division
8900 E. Marginal Way
Seattle, WA 98108

Stuart Island

The Washington Pilots Association has leased property on Stuart Island, the property being approximately 250' x 150' with a cabin and outhouse on the upper end of the lot. The lot is cleared and there is room for tents.

The landing strip is marked "Chandler" on the Seattle Sectional. It is located 34 statute miles from the Bellingham VOR (113.00) on the 215 degree radial. Cross bearing can be taken from Victoria VOR (113.7) on the 085 degree radial. use the 122.9 Multicom frequency when in the Stuart Island area for advisories of location and intentions. The strip is turf, sand, and gravel, 09/27 and has a length of 2700'.

DO:

Carry your Washington Pilots Association membership card; you may be asked to show it.

There are many permanent and semi-permanent residents on the island. While we have lease rights and own a cabin, we are essentially visitors and must respect the rights and property of others.

Bring your own cooking and drinking water.

Bury or carry away your garbage. There is no pick-up or other disposal provided.

Bring an axe and replace firewood used.

Map shows public beaches and areas. Enjoy the fishing, clams and oysters, and the swimming. Do not trespass on private property.

Enjoy this added benefit of your Washington Pilots Association membership.

HARO STRAIT

TURN POINT

HARO STRAIT

STATE
PARK

CHARLES
POINT

SATELLITE
ISLAND
(YMCA CAMP)

PREVOST HARBOR

STATE PARK

TIP
TOP
HILL

STUART
ISLAND

REID HARBOR

CENETERY I.

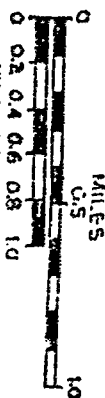
Gossip I.

JOHNS PASS

JOHNS
ISLAND

WPA
CAMP

Island
Airport



MAP NOT INTENDED FOR NAVIGATIONAL USE

3.5 N.M. TO ROCHE HARBOR

