

WPA Paine Field Chapter  
Board Meeting Minutes  
10 January 2008

Board members present:

President: Greg Bell  
Vice President : Les Smith  
Secretary: Open  
Treasurer: Dave Van Horn  
Past President: Kevin Kelly  
2006 Director: Susan Kennedy  
2007 Director: Gary Hill  
2008 Director: Jim Morgan

In Attendance (in alphabetical order):

Stephanie Jones  
Dick Kinnier  
Robert Mitchell

The meeting was called to order at 1900 hours by President Greg Bell.

1. The minutes of the Board meeting of 6 December 2007 were approved as read.
2. Treasurer's Report: See attached

In the context of the Treasurer's report, it became apparent that the 2007 Christmas party was operated at a deficit. A discussion then ensued about the optimum way to account for specifics in regard to expenses from the Christmas party.

Stephanie suggested that we obtain an itemized accounting of expenditures and revenue so that we can analyze the cause of the shortfall.

3. Old business:

There was no old business that needed to be addressed.

4. New Business

a) Define chapter goals for 2008:

- 1) Stephanie requested job descriptions of committee chairmen to assist in recruiting volunteers to fill these positions. Stephanie was asked to publish an ad in the newsletter for open positions for officers and committee chairmen including job descriptions. These are: Secretary, Christmas Party Coordinator, GA Day chairman, Legislation Committee chairman, Aviation Academy chairman.
- 2) Possibility of changing day of the week for the general membership meeting to accommodate peoples' schedules.
- 3) Define benefits of membership.

4) Develop outreach programs to be presented at different venues, e.g., malls, A&P schools, GA Day, EAA chapters, etc.

b) Yearly calendar review:

1) It was decided that there may be a conflict between the scheduled date of the NAS Whidbey field trip and the date of the Arlington fly-in. This will be coordinated with Robert Hamilton and will be addressed at a future meeting.

2) We are not sure if there will be a Skykomish work party this year. Chip Davidson will be contacted and this event will be coordinated with Chip and the Aviation Division of WSDOT.

c) Committee chairpersons/member assignments:

Chip Davidson was contacted to determine if he wishes to continue as ASN Airport Watch representative for PAE and chairman of the Legislative Committee. He was informed that Dave Wheeler would like to volunteer for the position of ASN Airport Watch. Chip expressed concern about whether or not there may be a conflict of interest since Dave Wheeler operates a business on the field. Chip said, however, that he would like to step down from the chairmanship of the Legislative Committee. We will contact AOPA/ASN to get some insight into what their criteria are for Airport Watch representative.

The existing list of standing committees was reviewed, and it was decided to remove items that are events from the list of standing committees, as it was pointed out that there are actually only four standing committees named in the bylaws. Members who would like to hold a flyout event (such as Ashland, Jackpot, etc.) should work with the flyout chairman to ensure that the event is planned and the information disseminated in accordance with the Event/Program Planner form designed by Stephanie Allen.

d) Adoption of the President's Award as a permanent chapter award:

This issue will be tabled until the next review of the Bylaws.

5. Standing Committee Reports:

a) Membership: Dick Kinnier requested a volunteer for the position of co-chairman for the Membership Committee, as he plans to retire from that position at the end of this year. Dick Kinnier also discussed plans for contacting members who have not yet renewed.

b) Aviation Academy: One student has already enrolled. Kevin Kelly requested a volunteer for co-chairman because he plans to retire from that position at the end of this year. Kevin received a thank-you letter from a former Aviation Academy student who is now a Part 121 pilot.

c) Newsletter: Stephanie announced that the deadline for submittals for publication in the newsletter this month will be January 14. Stephanie encouraged authors of articles to submit material as soon as possible rather than wait until the deadline, as this will make layout planning easier. Stephanie requested suggestions for changes in newsletter format, but the current layout is satisfactory.

d) Webmaster: Robert "Mitch" Mitchell is taking over this position, as Kevin Kelly has resigned. Mitch has requested that material to be published on the website be submitted in the wording desired by the author, as Mitch is the publisher, not an editor.

e) Stephanie Allen has volunteered to take the minutes at the general membership meetings, as these proceedings have not been documented in the past.

There were no other standing committee reports.

The meeting was adjourned at 2040 hours.

Submitted by Susan F. Kennedy and Stephanie Allen